

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 11/8/2012**

**BOARD MEMBERS PRESENT:** Jay T Hill - Chair  
Thomas E Coates  
Richard B. Davies

**BOARD MEMBERS ABSENT:** Edward A. Button  
James Lehman

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Mary Miles, Technical Records Specialist I

The meeting was called to order at 9:00 AM MST by Jay T Hill.

**AMEND THE AGENDA**

A motion was made by Mr. Coates to amend the agenda to discuss the revision of the inspection forms. It was not on the original agenda because the Chair wanted the entire Board to review. Seconded by Mr. Davies, motion carried.

**APPROVAL OF MINUTES**

A motion was made by Mr. Coates to approve the minutes of September 26, 2012. Seconded by Mr. Hill, motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She informed the Board that GL Suites was awarded the new licensing system contract. The monthly maintenance fee for the new system may be slightly higher than the current fee; but there will not be a one-time up-front cost.

**FINANCIAL REPORT**

Ms. Cory gave the financial report, which indicated that the Board has a negative cash balance of \$57,032.30 as of October 31, 2012.

## **DISCIPLINE**

Mr. Nelson presented a Stipulation and Consent Order in case LPG-2012-2.

A motion was made by Mr. Davies to approve the Stipulation and Consent Order and allow the Board Chair to sign on behalf of the Board. Seconded by Mr. Coates, motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

A motion was made by Mr. Davies to approve the Bureau's recommendation and authorize closure in case I-LPG-2013-1. Seconded by Mr. Coates, motion carried.

## **INSPECTION FORMS**

The Board tabled the discussion regarding the inspection forms for the next meeting.

## **EXECUTIVE SESSION**

A motion was made by Mr. Davies that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. Seconded by Mr. Coates. The vote was: Mr. Davies, aye; Mr. Coates, aye; and Mr. Hill, aye. Motion carried.

A motion was made by Mr. Coates to come out of executive session. Seconded by Mr. Davies. The vote was: Mr. Davies, aye; Mr. Coates, aye; and Mr. Hill, aye. Motion carried.

## **APPLICATIONS**

A motion was made by Mr. Coates to approved three dealer applications, one facility application, and to deny two dealer applications. Seconded by Mr. Davies, motion carried.

Approved for Licensure

MOONEY PATRICK MICHAEL	PGD-929
BEYMER TIM ODELL	PGD-931
BURNSIDE BRAD L	PGD-933

LP PROPANE

PGLF-927

Denied

GONZALEZ FELIX  
NIELSEN JOSHUA L

**NEXT MEETING** has not been scheduled

**ADJOURNMENT**

A motion was made by Mr. Coates to adjourn the meeting at 9:20 AM. Seconded by Mr. Davies, motion carried.

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Jay T Hill, Chair

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James Lehman

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Thomas E Coates

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Edward A. Button

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Richard B. Davies

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Tana Cory, Bureau Chief